



# GLORIOUS CHILD SCHOOL LIMITED

## STUDENT ADMISSION FORM



# ADMISSION FORM

## Section 'A'

### **(A) PARTICULARS OF CHILD**

1. First Name..... Middle Name.....  
Last Name..... 2. Date of Birth.....  
3. Hometown..... 4. Country.....  
5. Last School Attended..... 6. Former Class.....  
7. Class Required.....  
8. Any disability that requires special attention? YES  NO  *Please tick (v)*  
9. If YES, state the disability.....

### **(B) PARTICULARS OF PARENTS/GUARDIANS**

#### **PARENTS**

10. Father's Name.....  
11. Father's Contact Numbers.....  
12. Father's Occupation.....  
13. Mother's Name.....  
14. Mother's Contact Numbers.....  
15. Mother's Occupation.....  
16. Postal Address.....  
17. Residential Address.....

#### **GUARDIAN (Complete if any)**

18. Guardian's Name .....  
19. Guardian's Contact Numbers.....  
20. Relationship to Child.....

21. Student lives with **PARENTS**  **GUARDIAN**  *Please tick (✓)*

23. How did you hear about Glorious Child School Limited? *Please tick (✓)*

Website  Social media  Online Search  Recommendation  Other

Please specify if **other** .....

## Section 'B'

### PARENTS/GUARDIANS DECLARATION

1. I, Mr./Mrs..... agree to pay my child's school fees each term.
2. I further declare that I shall give at least three months notice before the withdrawal of my child from the school (Glorious Child School Ltd) or pay a term fee in due of notice.
3. I fully accept and agree that, fees once paid to the school shall not in any way be refunded whether my child/ward is withdrawn, dismissed or suspended.
4. I am automatically a member of the Parent/Teacher Association and shall give it my fullest support.

**Signature/Thumbprint**.....

**Date**.....

### **NOTE:**

Fees are to be paid into the School's Bank account name "**Glorious Child School Ltd**" at the following banks.

- i. **CAL BANK, Achimota Branch, A/C NUMBER: 1400000632203**
- ii. **ZENITH BANK, Achimota Branch, A/C NUMBER: 6011801315**
- iii. **GA RURAL BANK LTD, Amasaman Branch, A/C NUMBER: 3031020000098741**

➤ Please use your **Child's** name as name of depositor whenever making payments.

### PROSPECTUS FOR NURSERY ONLY

Change wear - GHS 30.00  
Apron - GHS 10.00  
Plastic Bowl -1  
Spoon - 1  
Plastic Cup - 1  
Cake of Soap - 2  
White board marker - 2  
Small white board  
Small-sized mattress - 1  
Plastic Bucket - 1  
Face towel - 1  
Toilet Rolls - 3  
Bottle of Antiseptic - 1

## SECTION (C)

### BOARDING PROSPECTUS

#### **BOYS (ITEMS REQUIRED)**

- Four (4) green check-check shirt & Four (4) light brown khaki shorts
- Two white long-sleeved shirt and two black trousers
- Black boat-tie
- A Pair of black shoe and Pair of socks
- P.E. dress for sports and Pair of white canvas
- Handkerchiefs, bathroom slippers
- Soap, Toothbrush, Toothpaste, Toiletries etc.
- Bucket
- Students mattress, 1 Pillow with 2 Pillow cases, 4 white bedsheets
- Suitcase or Travelling bag
- Set of cutlery, Plastic plates and Cups

#### **GIRLS (ITEMS REQUIRED)**

- Four (4) green check-check long dress
- Two (2) white long-sleeved shirt and two (2) black skirts
- Black boat-tie, a pair of black shoe and pair of socks
- P. E. dress for sports and pair of white canvas
- Handkerchiefs, bathroom slippers
- Soap, Toothbrush, Toothpaste, Toiletries etc.
- Bucket
- Students mattress, 1 Pillow with 2 Pillow cases, 4 white bedsheets
- Suitcase or travelling bag
- Set of cutlery, plastic plates and cups

### BOARDING HOUSE RULES

- **Visiting Days:** Saturdays and Sundays, 1:30pm to 5:00pm.
- Submit Health Insurance Card to the admissions office if applying to the boarding house.
- No visits would be permitted apart from designated time.
- Your ward would be permitted to go home when:
  - Sick or indisposed
  - Midterm and vacation period.
  - Urgent need with permission from parents.
- Items not on your prospectus would not be allowed. If any of such items are brought, it would be confiscated forever.
- No electrical gadget is allowed. When found, it would be confiscated forever.
- Stealing, insubordination, breaking bounds without permission, immoral behaviour, usage of drugs and alcohol etc. would lead to outright deboardinisation.

## **ADMISSION FEES**

	<b>NURSERY</b>	<b>KINDERGARTEN</b>	<b>PRIMARY (1-6)</b>	<b>JHS 1-2</b>	<b>JHS 3</b>
Admission Fee	100.00	100.00	100.00	100.00	200.00
Tuition fee	480.00	480.00	600.00	700.00	900.00
Furniture	30.00	30.00	30.00	30.00	30.00
Computer fee	-	-	20.00	20.00	20.00
First Aids (Drugs)	5.00	5.00	5.00	5.00	5.00
Printing /Stationery	10.00	10.00	20.00	20.00	20.00
Maintenance	10.00	10.00	10.00	10.00	10.00
Sports fees	5.00	5.00	5.00	5.00	5.00
<b>T O T A L</b>	<b>GH¢ 640.00</b>	<b>GH¢ 640.00</b>	<b>GH¢ 790.00</b>	<b>GH¢ 890.00</b>	<b>GH¢ 1,190.00</b>

**NOTE:** Parents/Guardians are to note that, there will be additional fees for students seeking admission to the boarding house to cover for;

- **Lodging & utility**
- **Feeding**

### **FOR OFFICE USE ONLY**

Admission No.....

Fees paid in full YES  NO

Form fee Paid (GH¢40.00) YES  NO

Headmaster's Signature.....

Date: .....

Administrator's Signature.....

Date: .....